

Dear Friends,

St. Xavier's College, XRCVC – Lake Shore Extension is pleased to announce a **1 Day Hybrid Mode Training on Google Drive Essentials with NVDA**.

- Are you tired of hitting email file size limits?
- Want to organize, back up, and share your documents in seconds without getting lost in complex layouts?

Today cloud storage has become an essential tool for storing, accessing, organizing, and sharing files securely from anywhere. Whether you are a student, professional, or job seeker, knowing how to use **Google Drive** effectively can greatly improve your productivity and collaboration.

This hands-on training is specially designed for persons with visual impairment who use the **NVDA screen reader**. Participants will learn to use both **Google Drive for Desktop** and the **Google Drive website**, enabling them to confidently manage files, synchronize content across devices, and collaborate with others independently.

The training will include practical demonstrations and hands-on exercises, giving participants the opportunity to practice feature and build confidence in using Google Drive independently.

Eligibility: participants should have good knowledge of Internet browsing, Fundamentals of G-mail, typing, screen reader.

Seats are limited—enrol now to secure your spot! Those interested should kindly register by using the link appended below.

<https://forms.gle/FJmXy28j4NUHV5kx6>

Resource Person: Keshavan Nadar and Tejas Karanje

Criteria: Persons with print disabilities such as blind and low vision. Participant should be a screen reader user

Date: 25 Jul 2026, (Saturday)

Time: 10:30 AM to 2:00 PM India

Venue: Online Session (Google Meet platform) and offline training at XRCVC Lake Shore Extension Thane Maharashtra India

The registration link will close at 6 PM on Thursday 23rd Jul 2026.

Important Note:

1. Confirmation emails will be sent to selected participants on 24th Jul 2026 Friday, by end of the day.
2. Participants are requested to use their personal earphones/headphones during the session.
3. After successful form submission, you will receive an acknowledgement email from google, if it is “requested”.

Thanks,

Team XRCVC,

Xavier's Resource Centre for the Visually Challenged (XRCVC)

XRCVC – Lake Shore Extension, Lake Shore Mall, Thane. Phone: 022-61701177 / 78

XRCVC, St. Xavier's College, Mumbai. Phone: 022-22623298 / 022-35223298

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